

Minutes

Meeting: Final Meeting

Date: 12th March 2021

Venue: WebEX

AGENDA:

Item	Time	Subject	Speaker
	10.00	Welcome and introduction	CIRCE
1	10.05	Project General Overview, next steps towards project end <ol style="list-style-type: none"> 1. Amendment - Feedback from P.O and plan 2. Final report and Review Meeting 3. Timeline and actions by partner (calendar) 4. COVID-19 questions 	CIRCE
2	10.30	Status of M30 deliverables (What is left to do, Expected submission date, other comments) – 15 minutes each Each presenter will present key results, latest achievements and overall conclusions. Also, considerations towards deliverables finalization and submission in month 30	
	10.45	Review of WP2 results <ul style="list-style-type: none"> • M8 - Final version of BSAT online • D2.5 - POWER4BIO BSAT 	CIRCE
	11.00	Review of WP6 results <ul style="list-style-type: none"> • D6.1 - Summary report of the cross visits • D6.3 - Report on actions to foster participation of regional stakeholders in international networks • D6.4 - Training design and materials for increasing the bioeconomy capacity of regional stakeholders 	AKI
	11.15	Review of WP7 results <ul style="list-style-type: none"> • D7.4 - POWER4BIO exploitation and sustainability plan • D7.5 - Report on the activities of the Community of Interest (CoI) • D7.6 - Final Report on dissemination & communication activities 	EPC
3	11.30	Conclusions, General Assembly / Steering Committee discussion on any relevant issues	ALL
4	11.45	Impacts of the Project and interaction with Policy Makers at EU level	CIRCE
	11.00	End of meeting	

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PARTICIPANTS:

Name	Entity	
Ignacio Martín	1. CIRCE - Fundación CIRCE	ES
Maidier Gómez	1. CIRCE - Fundación CIRCE	ES
Marcelino Gómez	1. CIRCE - Fundación CIRCE	ES
Montserrat Lanero	1. CIRCE - Fundación CIRCE	ES
Laura García	2. DBFZ - Deutsches Biomasseforschungszentrum Gemeinnuetzige GMBH	DE
Nora Szarka	2. DBFZ - Deutsches Biomasseforschungszentrum Gemeinnuetzige GMBH	DE
Martien Van den Oever	3. WR - STICHTING WAGENINGEN RESEARCH	NL
Francesca Natali	4. META - META GROUP SRL	IT
Viktória Vásáry	5. AKI - AGRARGAZDASAGI KUTATO INTEZET	HU
Christine Beusch	6. EPC - EPC PROJEKTGESELLSCHAFT FÜR KLIMA	DE
Claudia Leifert	6. EPC - EPC PROJEKTGESELLSCHAFT FÜR KLIMA	DE
KATERINA VALTA	7. DRAXIS - DRAXIS ENVIRONMENTAL S.A.	EL
Katalin Kalai	8. BZN - BAY ZOLTAN ALKALMAZOTT KUTATASI KOZHASZNU NONPROFIT KFT	HU
Kornel Mateffy	8. BZN - BAY ZOLTAN ALKALMAZOTT KUTATASI KOZHASZNU NONPROFIT KFT	HU
Orest Kiyko	9. UNFU - Ukrainian National Forestry University	UA
Mar Cátedra	10. CAGPDS - CONSEJERIA DE AGRICULTURA, GANADERÍA, PESCA Y DESARROLLO SOSTENIBLE	ES
Natividad Pérez	10. CAGPDS - CONSEJERIA DE AGRICULTURA, GANADERÍA, PESCA Y DESARROLLO SOSTENIBLE	ES
Manuel García	10. CAGPDS - CONSEJERIA DE AGRICULTURA, GANADERÍA, PESCA Y DESARROLLO SOSTENIBLE	ES
Marek Pszonka	11. MAE - MAZOWIECKA AGENCJA ENERGETYCZNA SPZOO	PL
Bartosz Dubiński	11. MAE - MAZOWIECKA AGENCJA ENERGETYCZNA SPZOO	PL
Eva Cudlínová	12. USB - JIHOESKA UNIVERZITA V CESKYCH BUDEJOVICICH	CZ
Miloslav Lapka	12. USB - JIHOESKA UNIVERZITA V CESKYCH BUDEJOVICICH	CZ
Laura Kuehn	13. CCB - CHEMIE CLUSTER BAYERN GMBH	DE
Sara Cantone	14. SPRING - Sustainable Processes and Res. for Innovation and National Growth	IT
Dries Maes	15. EWI - VLAAMS GEWEST	BE
Danka Moravcikova	16. SUA - SUA SLOVENSKA POLNOHOSPODARSKA UNIVERZITA V NITRE	SK

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Name	Entity	
Martin Valach	16. SUA - SUA SLOVENSKA POLNOHOSPODARSKA UNIVERZITA V NITRE	SK
Monika Baňka	17. ECRN - European Chemical Regions Network (ECRN) asbl	BE
Francesca Monteverdi	18. ECRN - European Chemical Regions Network (ECRN) asbl	BE

RESULTS:

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1	<p>Welcome</p> <p>All the task leaders participate in the conference call.</p> <p>Montserrat Lanero (CIRCE) informed that the meeting is recorded.</p> <p>The aim of the meeting is to monitor the progress of the project, present and discuss on the work done in the tasks for the second period of the project and review the amendment status.</p>
2	<p>Review of WPs progress:</p> <p>WP1 – CIRCE</p> <p>Montserrat Lanero (CIRCE) reminds that all deliverables should be submitted by the end of March 2021.</p> <p>With regards to the Amendment request, European Commission has the last answer regarding the last changes implemented in it. Project officer has all the information of the Amendment request since January 2021; however, Amendment request has not been submitted due to Project officer has not answered due to lack of time. It is foreseen to submit the amendment during March 2021.</p> <p>Until the amendment report is closed, it is not possible to carry out the final report.</p> <p>European Commission is evaluating changes affecting AKI (UTRO – Universal Transfer of Rights and Obligations to NAIK and PTO – Partial Takeover to AKI NKFT) in order to do only one amendment.</p> <p>From April to May all partners will work in the project final report.</p> <p>The deadline for the sending all information to CIRCE is 16th of April.</p> <p>Two external reviewers attended to the final event “Bioeconomy Innovation Week” during the 3rd to 5th of March. As far as CIRCE knows, the external reviewers do not have any questions and any doubts.</p> <p>Ignacio Martin (CIRCE) remarked that there will not be any more meetings.</p> <p>PO has informed that there will not be a review meeting. EC will procedure with the evaluation of the final report, in case of the EC requires more information, EC will request needed information from partners by mail.</p> <p>Hence, the preparation of the project final report will be done via mail during the coming months.</p> <p>Information with regards to the final statements will be completed by all partners at the Funding and Tenders Portal. This information should be aligned with the information reported into EMDESK platform.</p> <p>Second Report and Final Report is the same in POWER4BIO project and only tasks active during this period should be addressed in this Report (reference to previous tasks can be provided if required to complete information of First Periodic Report). Nevertheless, after the submission, clarifications may be requested by EC as a result of the review process.</p>

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	<p>Katalin Kalai (BZN) mention that BZN cannot provide the financial part by 16th of April 2021 due to BMZ has a long authorization an evaluation process. BZN will provide the financial information as soon as possible during April 2021.</p> <p>Katerina Valta (DRAXIS) asks with regards to some amendment, whether DRAXIS should justify the changes in this preparation process, or they should justify the changes in the final report.</p> <p>Monserrat Lanero (CIRCE) answers that we should inform to the PO before Final Report submission to check if there are justification problems with deviations. The changes must be as much detailed as possible. In this way, the PO will understand the root cause of the change and why the change was carried out. All deviations from Amendment (GA in force), must be described in Final Report.</p> <p>Ignacio Martin (CIRCE) mentions that Monserrat Lanero (CIRCE) is leaving the project due to maternity leave, Marcelino Gallego (CIRCE) is taking over Montserrat Lanero's (CIRCE) project roll. Thus, please start to add Marcelino Gallego (mgallego@fcirce.es) and Ignacio Martin in cc to all communications.</p> <ul style="list-style-type: none"> • WP2 – CIRCE <p>CIRCE summarizes the work developed in T2.4 with the translation done in BSAT and the template update.</p> <p>Ignacio Martin (CIRCE) requests to the partners to send information they want to upgrade in the BSAT, due to in week 11/2021. Then he will send to DRAXIS all the information to be uploaded in the toolkit.</p> <p>Ignacio Martin (CIRCE) remarks that in case there is a potential participation in an event or a plan to present the tool to any stakeholder before the end of March. Please, inform to Ignacio and Claudia Leifert due to these activities are part of the dissemination activities carry out within the WP7.</p> <p>AKI and CIRCE will consider the possibility of integrating BSAT in BIOEAST website.</p> <ul style="list-style-type: none"> • WP5 – DBFZ <p>Laura García (DBFZ) presents the results of Task 5.3. Deliverables D5.3 was submitted.</p> <p>Laura García (DBFZ) presents the status of D5.4, DBFZ will send the draft deliverable to CIRCE as soon as DBFZ gets all information in order to speed up the deliverable revision.</p> <p>Laura García (DBFZ) presents the status of Task 5.4 and D5.5. In this task were not updating the strategy, namely Bavaria, which released the new regional bioeconomy strategy, Saxony-Anhalt currently on strategy draft phase and Flanders that developed an overarching policy plan. Other regions are in the process of revision for the strategy update, namely Andalusia and Piemonte.</p> <p>Laura García (DBFZ) underlines the effort and the work that the regions had been doing.</p> <ul style="list-style-type: none"> • WP6 – AKI <p>With regards to task 6.1, AKI underline that cross-visits had finished few weeks ago. This is the reason why the final report will be by the end of March. Status is to be reviewed.</p> <p>Viktória Vásáry (AKI) presents the methodology and content use in the task 6.1, the original methodology needed a partial modification due to Covid-19.</p> <p>Viktória Vásáry (AKI) presents D6.3 and T6.4.</p> <p>Ignacio Martin (CIRCE) apologies for the mistake made by CIRCE which caused to re-open T6.4 and thanks to all partners for this extra work. He also invites all the regions to have a look into D6.4 for some additional and complementary information.</p>

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	<ul style="list-style-type: none"> • WP7 – EPC <p>EPC informs that D7.4 had been submitted by CIRCE. Ignacio Martin (CIRCE) communicates that last weeks POWER4BIO was presented to some stakeholders in Latin America, and they are keen on the toolkit and the content of POWER4BIO. In addition, there is a plan to hold a meeting with 10 Latin American countries representatives to introduce the toolkit.</p> <p>Viktória Vásáry (AKI) presents D7.5. There was a conflict of interest among the Community of Interest (Col) and the Regional Bioeconomy Hubs RBHs). As the RBHs have bigger economic power and a large number of memberships, the result was to merge Col members into RBHs.</p> <p>Christine Beusch (EPC) presents D7.6, which is in preparation and it will be submitted in time. She mentions that there are conflicts to report some dissemination activities on time due to some of them are not done yet, it is planning to create dynamic document in order to facilitate the task.</p> <p>EPC presents the social media achievements.</p> <p>Christine Beusch (EPC) communicates that her contract finishes end of March, therefore after March her colleague Claudia Leifer (EPC) (leifert@e-p-c.de) will take over the EPC responsibilities to close the project.</p> <p>EPC is still having budget for printing and publications. If some partner needs budget for printing and publications, please contact to EPC.</p> <p>Danka Moravcikova (SUA) proposes to create an end project POWER4BIO video, where each partner speaks for appr. 10 seconds.</p> <p>Ignacio Martín (CIRCE) indicates that REA have participated in the dissemination of the final event and Project Officer shared her good impression about the project.</p> <p>An e-conferences photo with all partners is taken for dissemination purpose.</p>
4	<p>Impacts of the Project and interaction with Policy Makers at EU level</p> <p>Ignacio Martin (CIRCE) remarks that a deviation is not a problem while we explain what we have done instead, complementary actions, and why, in order to show the adding values of the deviation and how the project helped to fulfil foreseen objectives. Project impacts mean a commitment with the EC.</p> <p>Besides, we should represent the data that demonstrate our interaction with stakeholders (how many we have interacted with) and how smoothly we have adapted to current scenario (COVID-19.)</p>

Presentations:

- **POWER4BIO_FINAL_MEETING_210311_CIRCE_Overview and WP1**
- **POWER4BIO_FINAL_WP2+Impacts+final remarks_Ignacio Martin**
- **POWER4BIO_Final meeting_ WP5_DBFZ**
- **POWER4BIO_FINAL_meeting_AKI_WP6_FINAL**
- **POWER4BIO_final_conference_WP7**

Minutes: CIRCE, 12/03/2021

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